


JOB DESCRIPTION	JOB TITLE: Cafe Server	
	Job Location: Utah Olympic Park Reports to: Food and Beverage Manager Function Area: Public Programs	Position Code: 185 Pay Grade: 2 Type: Full Time/Part Time Non-exempt

Job Title: Cafe Server

Major Tasks, Responsibilities and Accountability

- Welcomes and greets guests
- Takes food and beverage orders
- Responsible for preparing food items for the order and delivering it to the customer
- Responsible for all cash transactions
- Responsible for sanitary standards for the grill, serving and eating areas
- Other job duties as assigned

Required Knowledge and Essential Skills

- Food service experience preferred.
- All employees must possess a food handler’s permit or the ability to obtain one shortly after employment
- Excellent customer service skills
- Dependable
- Cleanliness
- Friendly and outgoing manner with the public
- Flexibility in work assignments and shift
- Initiative and organizational skills

Minimum Qualifications

- Minimum 15 years of age
- Flexible work schedule – must be available to work days, weekends and holidays

Environmental Job Requirements

- Ability to work outdoors in all temperature/weather extremes

Physical Requirements

- Ability to lift 25 pounds
- Must be able to sit and stand on feet for extended time
- Specific vision abilities required by this job include close vision, depth perception and ability to adjust focus
- Hearing – to converse with others in a normal conversation
- Balancing, bending, climbing, kneeling, walking, pushing, reaching above shoulders, and sitting

Required In-House Training

- UAF Orientation
- Sexual Harassment
- Drug & Alcohol
- Hazardous Communications Program
- Host desk training
- Ticket sales training (computer system)
- Customer service (at least once each season)
- Comet Store training (computer system)
- Radio protocol (emergency procedures)
- Company Cell Phone Policy

This job description is not an employment agreement or contract. Management has the exclusive right to alter the scope of work within the framework of the job description at any time without prior notice.