


<p>JOB DESCRIPTION</p> 	<p>JOB TITLE: Facility Maintenance and Plant Manager Job Location: Utah Olympic Park Position Code: 550 Reports to: UOP Operations Manager Pay Grade: 8 Function Area: UOP Operations Type: Full Time Exempt</p>
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Job Title: Facility Maintenance and Plant Manager

Major Tasks, Responsibilities and Accountability

- Manager all facility operations (Refrigeration Plant, Buildings, Grounds Maintenance, and Vehicle Maintenance) including coordination with all managers to ensure proper execution of functions.
- Ensure Proper RMP and PSM program facilitation and program compliance.
- Ensure all periodic and preventive maintenance and replacement tasks are completed as needed and according to manufacturer recommendation for Plant and other Facilities.
- Responsible for development and adherence to Facility Operations budgets.
- Evaluate, identify, and implement operational efficiencies where possible within the department.
- Assist in creation and implementation of departmental safety policies and OSHA workplace safety compliance.
- Manage and coordinate all Facility and Maintenance related service contracts and onsite contractors.
- Assist in coordination of UOP Capital Projects and lead any facility improvements.
- Event Management Team member including coordination with and providing support for special events and functions as needed, including preparing event spaces and movement of FF&E to and from event spaces.
- Hire, manage, train, evaluate and discipline all departmental staff.
- Lead member of UOP Haz-Mat team, with responsibility coordinating the training all other team members
- Coordinate Haz-Mat drills with local Haz-Mat Agencies
- UOP representative for Summit County LEPC (Local Emergency Planning Committee)
- Park liaison with OSHA and EPA (work to maintain current government standards at all times)
- On Call 24 hours a day, 7 days a week
- Other duties as required

Required Knowledge and Essential Skills


- BS degree or equivalent experience required
- Superior organizational, coordination, multi-tasking abilities with strong attention to detail
- Must work well in a team environment with the ability to lead and motivate a team
- Ability to develop and maintain professional and positive relationships with external groups
- Proven supervisory experience
- Budgeting experience required
- Knowledge of ammonia refrigeration systems preferred
- Knowledge of PSM and RMP Regulations preferred
- Excellent analytical skills
- Proactive and positive attitude
- Proven ability to manage multiple complex situations
- General knowledge of the Utah Olympic Park, its purpose and use for the future of winter sport in Utah
- Proficiency with PC applications and Microsoft Office programs, such as Word, Excel, Publisher, Power Point
- Must be available 7 days a week (including weekends, evenings, and holidays as necessary)

Minimum Qualifications

- Flexible work schedule – must be available to work days, evenings, weekends and holidays

Environmental Job Requirements

- Ability to work outdoors in all temperature/weather extremes

JOB DESCRIPTION	JOB TITLE: Facility Operations and Safety Manager		
	Job Location: Utah Olympic Park Reports to: UOP Operations Manager Function Area: UOP Operations	Position Code: 550 Pay Grade: 8 Type: Full Time Exempt	

Job Title: Facility Operations and Safety Manager

Physical Requirements

- Ability to lift 20 pounds
- Must be able to stand on feet for extended time
- Specific vision abilities required by this job include close vision, depth perception and ability to adjust focus
- Hearing – to converse with others in a normal conversation
- Balancing, bending, climbing, kneeling, walking, pushing, reaching above shoulders, and sitting

Required In-House Training

- UAF Orientation
- Sexual Harassment
- Drug & Alcohol
- Hazardous Communications Program
- Shelter in-place
- Confined Space
- Hazardous Response Team (Hazwoper) training
- Refrigeration Plant Operation
- Respiratory protection use
- Fire extinguisher use
- Lock Out/Tag Out authorized
- Welding hot work
- Internal vehicle use

This job description is not an employment agreement or contract. Management has the exclusive right to alter the scope of work within the framework of the job description at any time without prior notice.