


<b>JOB DESCRIPTION</b>	<b>JOB TITLE: Facilities Maintenance II (Park)</b>		
	<b>Job Location:</b> Utah Olympic Park <b>Reports to:</b> UOP Plant Manager <b>Function Area:</b> UOP Operations		<b>Position Code:</b> 281 <b>Pay Grade:</b> 4 <b>Type:</b> Full Time <b>Non-Exempt</b>

**Job Title: Facilities Maintenance II (Park)**


**Major Tasks, Responsibilities and Accountability**

Participate in day to day maintenance operations as well as the following duties:

- Conduct maintenance and general minor repairs to all following systems:
  - HVAC, Plumbing, Electrical, Concrete, Structure & Finish.
- Participate in internal Park construction projects.
- Coordinate building maintenance with other functional area managers.
- Coordinate security system maintenance, monitoring services, alarms, testing and inspections.
- Participate in Haz-Wopper certification training.
- Provide support for special events and functions.
- Coordinate daily refrigeration plant operations with the Bobsleigh/Skeleton/Luge Track Manager, Safety and Operations Manager, Events Manager, Track Supervisor, Foreman and Crew Leaders.
- Weather monitoring.
- Maintain refrigeration plant daily logs of machinery settings and conditions.
- Complete work on self education materials in Industrial Refrigeration.
- Perform overall operations.
  1. Effective operation of plant
  2. Plant maintenance and minor repairs.
  3. Routine building maintenance and minor repairs, snow removal, etc.
  4. Assist with emergency breakdown of equipment.
- Park Security.
- Running of track and ski jump lighting.
- Member Haz-Mat team.
- Other duties as needed.
- Special projects as assigned.
- Work with Patrol in emergency circumstances.

**Required Knowledge and Essential Skills**

- Working experience in HVAC, plumbing and electrical systems preferred, but not required
- Experience in creating and maintaining maintenance schedules
- Experience coordinating and monitoring contractor services
- Experience with security, fire alarm systems and testing requirements preferred, but not required
- A valid driver's license
- Overall knowledge of vehicles, and small machinery & heavy equipment.( including snow removal)
- Ability to trouble-shoot a variety of problems in refrigeration plant, and track functions.
- Five years in an industrial-type setting or in a comparable work experience.
- Excellent oral and writer communication skills.
- Computer skills.
- Some 2<sup>nd</sup> & 3<sup>rd</sup> shift work may be required

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**Job Title: Building Maintenance II (Park)**

**Minimum Qualifications**

- Flexible work schedule – must be available to work days, evenings, weekends and holidays

**Environmental Job Requirements**

- Ability to work outdoors in all temperature/weather extremes

**Physical Requirements**

- Ability to lift 30 pounds
- Must be able to sit and stand on feet for extended time
- Specific vision abilities required by this job include close vision, depth perception and ability to adjust focus
- Hearing – to converse with others in a normal conversation
- Balancing, bending, climbing, kneeling, walking, pushing, reaching above shoulders, and sitting

**Required In-House Training**

- UAF Orientation
- Sexual Harassment
- Drug & Alcohol
- Hazardous Communications Program
- Shelter in-place

**Required In-House Training cont.**

- Confined Space training
- Hazardous Response Team (Hazwoper) training
- Respiratory protection use
- Fire extinguisher use
- Lock Out/Tag Out authorized
- Internal vehicle use
- All terrain vehicle use
- Fall protection
- Radio protocol
- Building maintenance manual

***This job description is not an employment agreement or contract. Management has the exclusive right to alter the scope of work within the framework of the job description at any time without prior notice.***